

# Rules of procedure



STICHTING GEBIEDSFONDS  
DELFT TECHNOLOGY PARK

## The Delft Technology Park Area Fund (SGDTP)

*The By-Laws belong to the Statutes of the Delft Technology Park Area Fund Foundation (SGDTP) and serve to supplement them.*

*The by-laws may give further rules on, among other things, the powers of the board, working groups or committees, meetings.*

*The by-laws may not be contrary to the law or the statutes and may not contain provisions that should be regulated by statutes.*

*The provisions of these By-Laws were approved and adopted by the SGDTP Board of Directors on November 10, 2020.*

## **Policy**

SGDTP's policy is to promote and follow its core values. These are:

- Human Capital
- Living environment
- Innovation
- Sustainability
- Mobility

These core values are captured in a policy memorandum prepared as a result of two 2020 strategy sessions.

- The policy memorandum shall be updated and revised as deemed necessary by the board.
- Any new version of a policy memorandum is effective at the time it is approved at the board meeting has been approved.
- The policy memorandum is supplemented by an annual budget.

## **Article 2 of the Bylaws - Purpose and means**

Anyone can submit a project application to the SGDTP board according to the OFD guidelines, read on the website [www.ondernemersfondsdelft.nl](http://www.ondernemersfondsdelft.nl). A project application form should be used for this purpose.

Project applications submitted, accompanied by a proper budget and/or bid(s), will be reviewed by the SGDTP Board.

## **Article 7 of the Bylaws - Task and Authority of the Board**

The Board

- May create working groups/project groups for a specified period of time. Such a group shall consist of at least one board member and the group may include non-board members. These groups are dissolved after financial settlement with the treasurer and discharge at a board meeting;
- Is not authorized to make loans. Exception is that the board is authorized to accept advances on a multi-year donation.

## **Article 8 of the Bylaws - Board Meetings**

Agenda Consultation

Agenda consultations take place two weeks prior to the next board meeting. This is a preparatory meeting between the chairman, his advisor and the secretariat. During this meeting, the agenda is drawn up for the next board meeting.

## **Final Provisions**

All interested parties will receive one copy of the Bylaws and these Rules and Regulations from the hands of the Secretary as an electronic copy by e-mail upon first request.